

Isleham under-fives association  
AGM  
Wednesday 12<sup>th</sup> October 11, 2022  
7:30pm

Attendees

- El
- Annabel
- Rebecca
- Anna
- Zoe
- Rachel
- Julie
- Zara
- Sarah
- Amy
- Paul
- Leanna
- Rebecca
- Debi
- Steph

Apologies

- Dave
- Barbara

**1. Welcome/ introductions/apologies**

Rebecca introduction – history of preschool, charity and introduction of the team members.

**2. Minutes from 2021 AGM**

Cannot get from laptop

**3. Chairs report**

Ofsted at 2021 good status.

Lots of fundraisers over the last year including gala, Halloween party, Santa around the village, Christmas market, coop and Easter disco. New computers for staff. Savings account – we have managed to put £30k in this year. Due to donations, fundraising etc.

Thank you to team and committee. Rebecca stepping down as chair due other commitments.

**4. Managers report**

EI- running back to a more normal routine after covid. Able to welcome visitors and parents into the preschool as well as more trips out for the children. New outdoor and indoor resources due to increase in funds. Staff changes have reduced. Strong, optimistic team. Lots of staff training, keeping up with legislation and giving team more opportunities in their own personal development. Building relationship and visits with Isleham Primary school. Great transition with the children which went into reception this year. High numbers of children mean trips out are difficult – need parent helpers. Allotment – plans to elevate the site and make it user friendly for the children and their families.

#### **5. Treasurers report**

£19500 opening balance

£350 Busy Bees – great link to preschool. Most money is invested back into it

£631.01 fundraising. Impacted by Covid. Some events had to be cancelled.

£94246 expenditure. Have looked at budget for this year and are expecting 10-15k more just to run the preschool due to cost of living increase

£53524.25 Closing balance

£2500 fundraising target

#### **6. Changes to constitution/status – CIO**

At the moment 60% of committee has to be parents of children at the preschool. Also means the trustees are legal representatives of the preschool and are legally and financially responsible for it. If we swapped to CIO it changes the legal status of preschool to charity being responsible for itself rather than the trustees. It also means there are no restriction on committee numbers. The change means the preschool closes down and reopens as CIO. This wouldn't affect the day to day but all paperwork would have to change which has to be done by one of the trustees. Staff couldn't be on the governing board for at least a year and the preschool essentially must be run by trustees. Legally we have to announce this at the AGM.

#### **7. Election of committee**

Chair – Rebecca stepping down. Zoe wants to step in as new chair.

Treasurer - Anna

Secretary - Zara

Additional committee members new and existing:

Leanna

Paul

Amy

Sarah

Julie

Rachel

Rebecca

Debi

Dave

Names and email addresses are required

**8. Signing of constitution**

Zoe signed

**9. Adoption of policies**

We have adapted some of our policies as covid policies have been adopted into contingency policies now.

Financial policy also updated – payment for parents.

**10. AOB**

Tables and chairs on order. Waiting for delivery. End of November

Year of fundraisers

12<sup>th</sup> October – Christmas photoshoot

30<sup>th</sup> October – Autumn funday. El and Anabel ordering what we need for crafts etc.

18<sup>th</sup> November – Christmas market – committee going to contact businesses. Try and get the prizes ready for the start of November. Raffle with Christmas box and Lucky dip bag.

17<sup>th</sup> December – Santa walk round.

14<sup>th</sup> January – Movie afternoon

12<sup>th</sup> Feb – Valentines funday

12<sup>TH</sup> March – science funday

1<sup>ST</sup> April Easter treasure hunt

May/June- Photoshoot

July - Gala

Date of next meeting

Christmas market prep – 2<sup>nd</sup> November @7:30